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TORONTO PORT AUTHORITY

AND

BILLY BISHOP TORONTO CITY AIRPORT

COMMUNITY LIAISON COMMITTEE
MEETING #11

MEETING MINUTES

Wednesday Oct 2, 2013
Harbourfront Community Centre
Toronto, Ontario

Minutes prepared by:

LURA
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These meeting minutes were prepared by Lura Consulting. Lura is providing neutral third-party consultation services for the Toronto Port Authority Community Liaison Committee (CLC). These minutes are not intended to provide verbatim accounts of committee discussions. Rather, they summarize and document the key points made during the discussions, as well as the outcomes and actions arising from the committee meetings. If you have any questions or comments regarding the Meeting Minutes, please contact either:

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Summary of Action Items from Meeting #11

Action Item #	Action Item Task	Who is Responsible for Action Item
M#11-A1	Finalize TPA CLC Meeting #10 Minutes and post to TPA website.	Lura /TPA
M#11-A2	Seek representatives from the community for the Noise Subcommittee	Lura / TPA

Appendices

Appendix A1-1: Finger Lot Enhancement Update
Appendix A1-2: Pedestrian Tunnel Construction Committee Update

List of Attendees

Name	Organization (if any)	Attendance
COMMITTEE MEMBERS		
Glenn Gustafson	Con. Pam McConnell's Office	Absent
Hal Beck	York Quay Neighbourhood Association (YQNA)	Absent
Brad Cicero	Porter Airlines	Present
Heino Molls	Bathurst Quay Neighbourhood Association (BQNA)	Present
Carol Jolly	Waterfront Business Improvement Area (WBIA)	Absent
Con. Adam Vaughan	City of Toronto, Ward 20	Sent regrets
Con. Pam McConnell	City of Toronto, Ward 28	Absent
Warren Lampitt	Air Canada	Absent
David Whitaker	Tourism Toronto	Absent
Christian Ilumin	Sky Regional Airlines	Absent
Jennifer Chan	Con. Adam Vaughan's Office	Present
GUEST SPEAKERS AND SUBJECT EXPERTS		
Chris Dunn	City of Toronto	Present (Part time)
Ryan Gow	Forum Equity Partners	Present
Gordon Mitchell	City of Toronto	Present
TPA REPRESENTATIVES		
Gene Cabral – Chair	Toronto Port Authority	Present
Pat Fagnano	Toronto Port Authority	Absent
Helen Oel	Toronto Port Authority	Present
Ken Lundy	Toronto Port Authority	Present
Antonella Tarantino	Toronto Port Authority	Present
Pamela McDonald	Toronto Port Authority	Present
FACILITATION AND SECRETARIAT		
Jim Faught	Lura Consulting	Present
Nishanthan Balasubramaniam	Lura Consulting	Present

1. WELCOME AND INTRODUCTIONS

Gene Cabral, Airport Director, Billy Bishop Toronto City Airport (BBTCA), welcomed members of the Billy Bishop Airport Community Liaison Committee (BBTCA - CLC) to the eleventh committee meeting. Mr. Cabral noted that draft meeting minutes from Meeting #10 were distributed via email to committee members for review, with a 4 week timeframe to provide comments, and were revised and finalized by Lura Consulting. Mr. Cabral also explained that all efforts will be made to ensure meeting agendas and materials are provided to committee members electronically ahead of each meeting.

Mr. Faught then briefly reviewed the agenda for the meeting.

2. REVIEW OF PREVIOUS MEETING MINUTES

Jim Faught, Committee Facilitator, Lura Consulting, reviewed the meeting #10 minutes. The BQNA representative requested an additional week to review the meeting #10 minutes. The meeting #10 minutes will be posted on the TPA website following the extended October 8, 2013 deadline for comments.

Actions:
M#11-A1. Finalize TPA CLC Meeting #10 and post to TPA website.

3. UPDATE ON THE CITY OF TORONTO COUNCIL'S CONSULATATION ON PORTER AIRLINES EXPANSION AND EIREANN QUAY STRATEGIC TRANSPORTATION PLAN

Chris Dunn, City of Toronto, provided a brief update on the City of Toronto Consultation on Porter Airlines Expansion Proposal and Eireann Quay Strategic Transportation Plan. Key points from the update included the following:

- A year ago, the City of Toronto undertook the Eireann Quay Strategic Transportation study with the TPA and TDSB. In August the City of Toronto retained The BA Group to determine current traffic volumes and to predict short, medium and long term traffic impacts. The City will be considering the Porter Airlines request for an extension of the runway at the airport and lifting the ban on jets. The Eireann Quay Strategic Transportation Plan will take into account the Porter Jet proposal request. The Transportation Plan will form part of the report that will be presented later this year to City Council as part of the Porter Airlines Expansion Proposal. At the public consultation meetings The BA Group have presented several concepts such as a bridge, LRT and roads however, these are just concepts and the city will review them to determine if they are feasible. There will be a public meeting in the middle of November to discuss the City's findings.

Below is a summary of the comments and questions raised by committee members regarding the update on the City of Toronto Consultation on Porter Airlines Expansion Proposal and Eireann Quay Strategic Transportation Plan:

- *The BQNA representative inquired if the Transportation Plan will review the current traffic problems in the area.* Mr. Dunn responded that there is a large focus on current traffic and it will be covered in the plan. Mr. Cabral added that he feels traffic congestion has been reduced around the Airport because of the taxi corral and finger lot enhancements. The BQNA

representative disagreed with Mr. Cabral and responded that the airport, sporting and entertainment events increase traffic congestion in the community.

- *Mr. Cabral asked if the Porter Airlines Expansion Proposal and Eireann Quay Strategic Transportation Plan will be separated studies*. Mr. Dunn informed the committee that he believes it will be diverged at some point in the future.

4. CITY WATER MAIN TO TORONTO ISLANDS

Gordon Mitchell, Toronto Water, provided a brief update on the City Water Main to Toronto Island. Key points from the update included the following:

- The City of Toronto conducted an independent environmental assessment before the pedestrian tunnel had started. Constructing the water main connections parallel to the pedestrian tunnel has helped reduce the cost of the water main connection project by more than $10 million.
- Sections of the water main and two sewer force mains underneath the western gap of the pedestrian tunnel are being constructed with the pedestrian tunnel project.
- The project is replacing the existing sewer main connections and a tunnel that was subject to flooding.
- The most complicating part of the project is drilling 600m underneath the runways on the island. The pipe has been fused and it is currently undergoing pressure testing.
- The project will be fully commissioned in spring of 2014 and is on track to meet that deadline.

There were no questions for Mr. Mitchell following the update.

5. UPDATE ON CANADA MALTING SITE- FINGER LOT IMPROVEMENTS

Gene Cabral, Airport Director, Billy Bishop Toronto City Airport, provided a presentation on the finger lot enhancement and street traffic management along Eireann Quay. Key points from the presentation included the following:

- The finger lot enhancement has added a sidewalk and landscaping on the west side of Eireann Quay. It has increased storage capacity for fuel tankers and delivery trucks and improved the turning radius at the south end of Eireann Quay. Planters will be placed in the boulevard at the end of the pedestrian tunnel construction period in summer 2014.

Below is a summary of the comments and questions raised by committee members regarding the finger lot enhancement update:

- *The BQNA representative inquired if the taxi corral land was TPA property.* Mr. Cabral responded that the land was on lease from the City of Toronto until June 30, 2013.
- *The BQNA representative questioned if the TPA has an easement and if there are plans to develop on the easement land.* Mr. Lundy informed the BQNA representative that there are no plans at this time to develop on the easement property.

6. NOISE SUBCOMMITTEE: TERMS OF REFERENCE REVIEW

Jim Faught, Lura Consulting provide a Terms of Reference to the committee for review and approval. The members will be given two weeks to review to Terms of Reference and submit any comments to Lura Consulting. Committee members are encouraged to submit names to be representatives on the Noise Subcommittee.

Below is a summary of the comments and questions raised by committee members regarding the Noise Subcommittee:

- Mr. Cabral stated that the idea of a Noise Subcommittee has been raised in the past and this is the right time to develop this committee. The TPA is looking for feedback and participation regarding noise in the community. TPA aims to have the first Noise Subcommittee meeting in November.
- The BQNA representatives agreed that the community supports the Noise Subcommittee and is willing to join.

Actions:
M#11-A2. Seek representatives from the community for the Noise Subcommittee

7. NOISE MANAGEMENT AND COMMUNICIATIONS PROTOCOL

The Noise Management and Communications Protocol have been tabled to the November 26, 2013 meeting due to Hal Beck's absence.

- *The BQNA representatives requested that noise violations from the pedestrian tunnel construction be included in the minutes. The TPA should acknowledge that they have repeatedly violated the noise by-law.* Mr. Cabral informed the committee that the Forums Equity Partner's construction crews are permitted to work between 7am- 11pm above ground and throughout the night underground based on a protocol agreement with the City. This topic has been discussed before at past meetings and that will be included in the meeting minutes.. Mr. Lundy added that a comprehensive report has been completed on the Bathurst Queen's Quay area and has been forwarded to the City.
- *The BQNA representatives noted that Max Moore had noted that there was a reduction in the noise level in September.* Mr. Cabral stated there have been no operational changes at the BBTCA.

8. PEDESTRIAN TUNNEL CONSTRUCTION UPDATE

Ryan Gow, Forum Equity Partners, provided an updated on the Pedestrian Tunnel Construction. Key points from the update included the following:

- The main shaft of the tunnel has been excavated. The construction crews are now working on excavating the side walls. The structural foundation on both island and mainland side will be begin in the next few months. The direction drilling is also completed and is now being tested.

The island side is being waterproofed and slab will be installed inside the tunnel for the accelerated walkways.

- Looking forward, the construction crew will continue to excavate the sidewalls and base. Once complete the base slab will be poured and construction of mainland and island structures will continue. Completion date for the project is scheduled for summer 2014.

Below is a summary of the comments and questions raised by committee members regarding the Pedestrian Tunnel Construction update:

- *The BQNA representative inquired if construction is occurring after 7pm.* Mr. Gow informed the member that construction is occurring from 7am-11pm as permitted by the protocol agreement with the City of Toronto.
- *Jim Faught from Lura consulting inquired if the gantry crane will be replaced with a freestanding crane.* Mr. Lundy informed the committee that the gantry crane will remain for now with the addition of a freestanding crane.
- *The representative from Adam Vaughan's office expressed concern about the construction noise impacts on the neighbourhood.*

9. TORONTO PORT AUTHOURITY ADVERTISING TO PROMOTE THE ISLAND AIRPORT

Heino Molls, Bathurst Quay Neighbourhood Association, inquired if Porter Airlines and the TPA have retained the same marketing agency. He explained that both campaigns visually appear the same and questioned if the TPA and Porter were working together. He also claims that Jeff Wilson of the TPA provided false information on a radio advertisement. In the radio advertisement, Mr. Wilson states that there were more plane movements in the past compared to today's movements.

- Pamela McDonald informed the committee that the TPA has retained a different marketing agency than Porter Airlines.
- Ms. McDonald believes that the BQNA representative's views on the radio advertisement are a personal interpretation and opinion.
- *The BQNA representative inquired if Porter Airlines carried more than 70 seat capacity they have at present, would they need a longer runaway to take off from the Island Airport.* Brad Cicero responded that Porter Airlines will always meet safety guidelines and the Q400 is capable of carrying more passengers from the existing runway.

10. CLC TERMS OF REFERNECE: FREQUENCY AND FORMAT OF CLC MEETINGS

Heino Molls, Bathurst Quay Neighbourhood Association, suggests that the CLC meetings be held more frequently. It will insure that residents have greater access to the TPA officials.

- Mr. Cabral stated that the TPA is accessible via email or through meeting requests and have responded to resident inquires openly. It will be difficult for all members of the CLC at attend monthly meetings, he encourages the community to contact the TPA via email and phone.

11. TRANSPORT CANADA ITEMS FOR NOVEMBER 26 MEETING

Heino Molls, Bathurst Quay Neighbourhood Association, expressed concern that a member of Transport Canada was unable to attend the meeting. Mr. Molls believes that transporting a fuel tanker on a ferry with passengers and vehicles violates safety regulations such as the International Maritime Goods Code. Mr. Molls requests clarification on the height of buildings, which is regulated by Transport Canada.

- Mr. Cabral stated that he ensures that the TPA follows all regulations and upholds safety as its number one priority.
- Mr. Cicero stated that safety is the most important aspect of Porter Airlines operation and abide by all safety regulations.
- *The BQNA representative stated that a member of the public had been approached by BBTCA security staff for filming the movement of airport operations including ferry operations and tanker truck movements.* Mr. Cabral and the TPA are aware of the situation and the Toronto Police are involved in the investigation. The individual had be reported filming BBTTCA activity numerous times over several days and was deemed a possible threat to the safety of the airport and surrounding area. *The representative from Adam Vaughan's office expressed concern over the situation and the councillor will be following up on this report.*

12. WRAP UP

Mr. Faught confirmed with the CLC members that the next CLC meeting will be combined with the Pedestrian Tunnel Construction Period Liaison Committee. He thanked TPA employees and CLC members for attending the meeting. The next BBTCA – CLC and Pedestrian Tunnel Construction Period Liaison Committee Meeting is scheduled for Tuesday November 26, 2013, from 6:00 – 9:00 p.m. at the Harbourfront Community Centre. The CLC Meeting will commence at 6:00 pm. and the TCC meeting will commence at 7:00 p.m. to allow community and TPA members who are on both committees an opportunity to attend both meetings.

ADJOURN

Appendix A1-1
Finger Lot Enhancement Update





Site Conditions – Pre Taxi Corral



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Site Conditions – Pre Taxi Corral



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Site Plan Approval



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Post Fingerlot Construction



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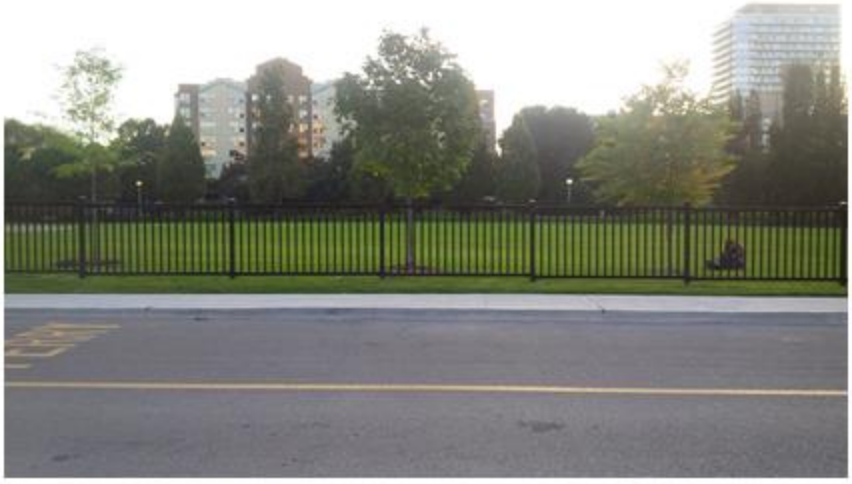


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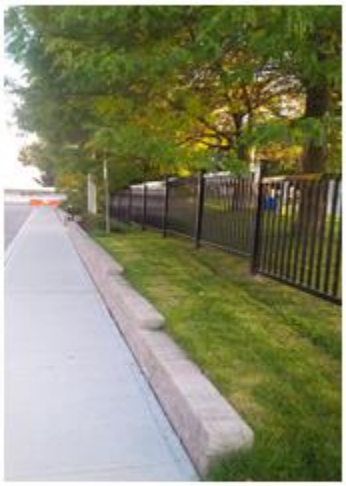


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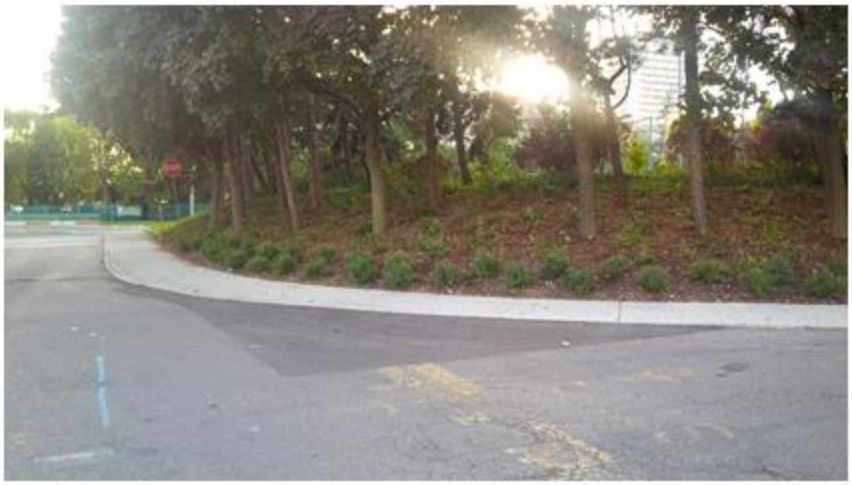
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Questions?

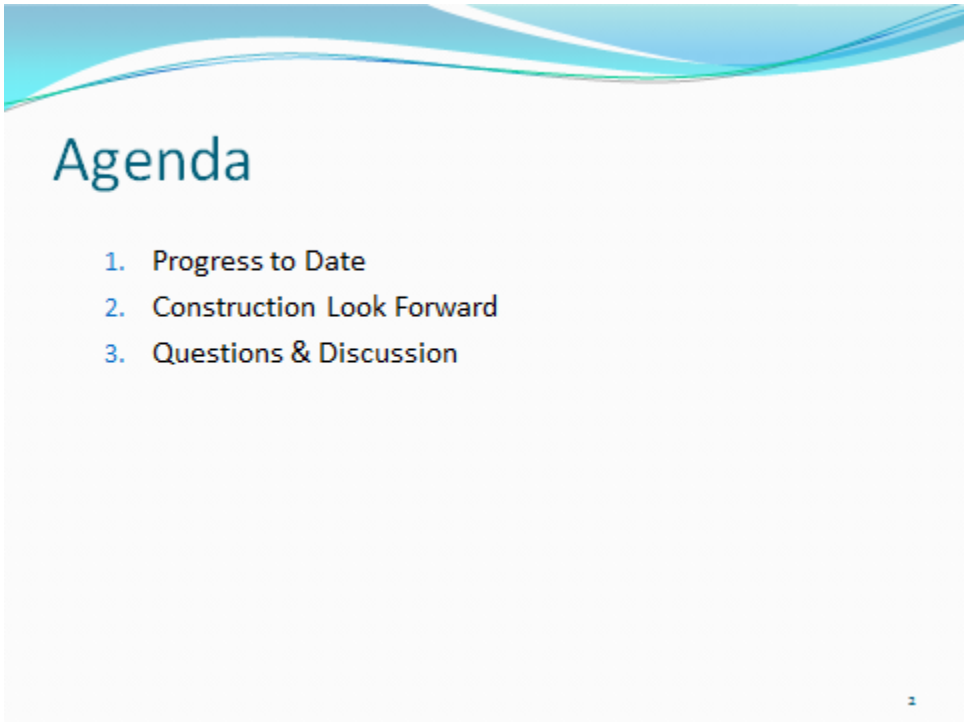


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Appendix A1-2

Pedestrian Tunnel Construction Committee Update





1. Progress To Date

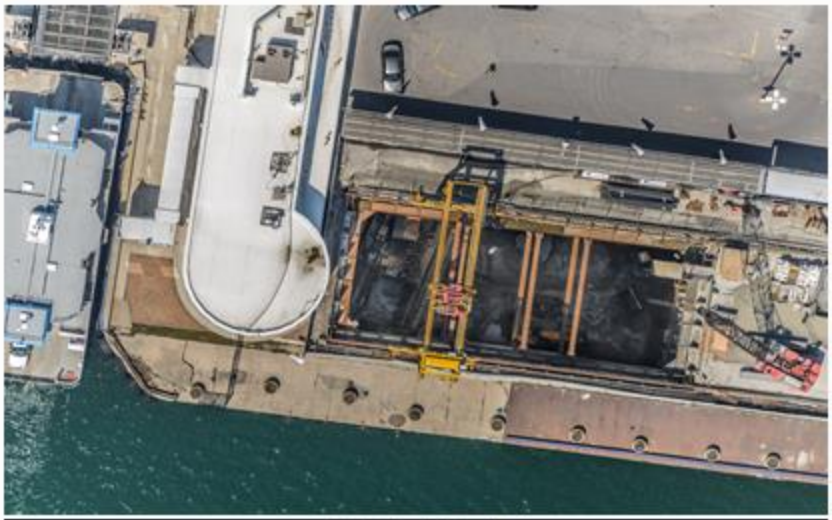
- Main tunnel excavation complete
- Commenced work on island-side structural foundation
- Commenced work on tunnel sidewall excavation
- Directional drilling is complete

3



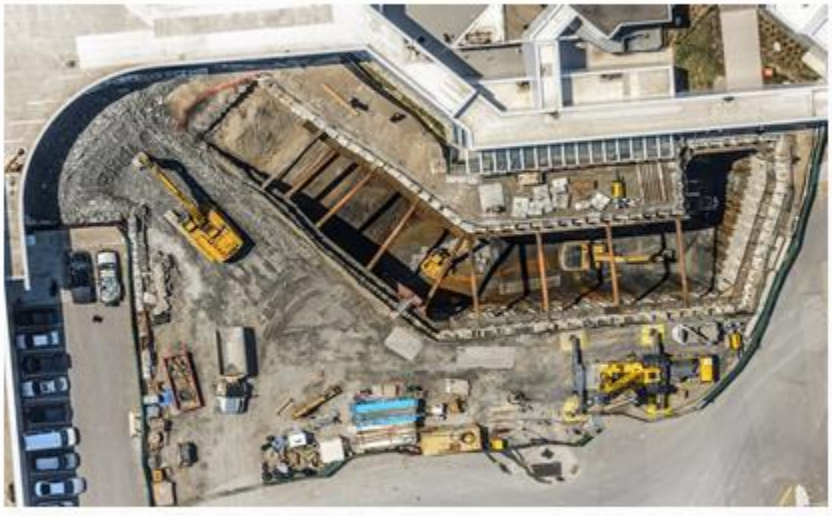
Mainland Site

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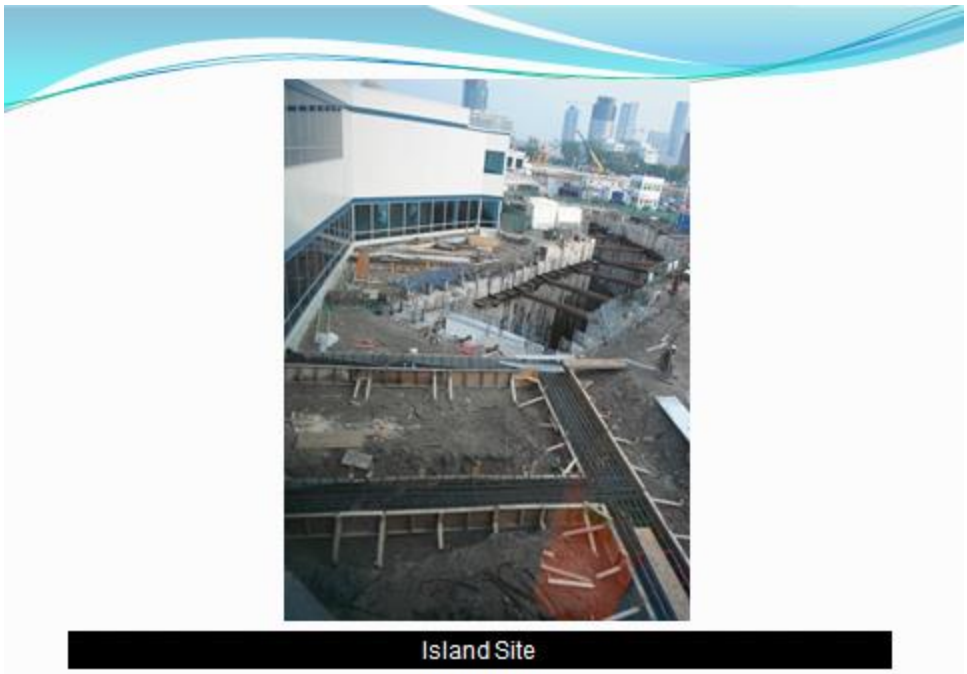
Mainland Shaft

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Island Site

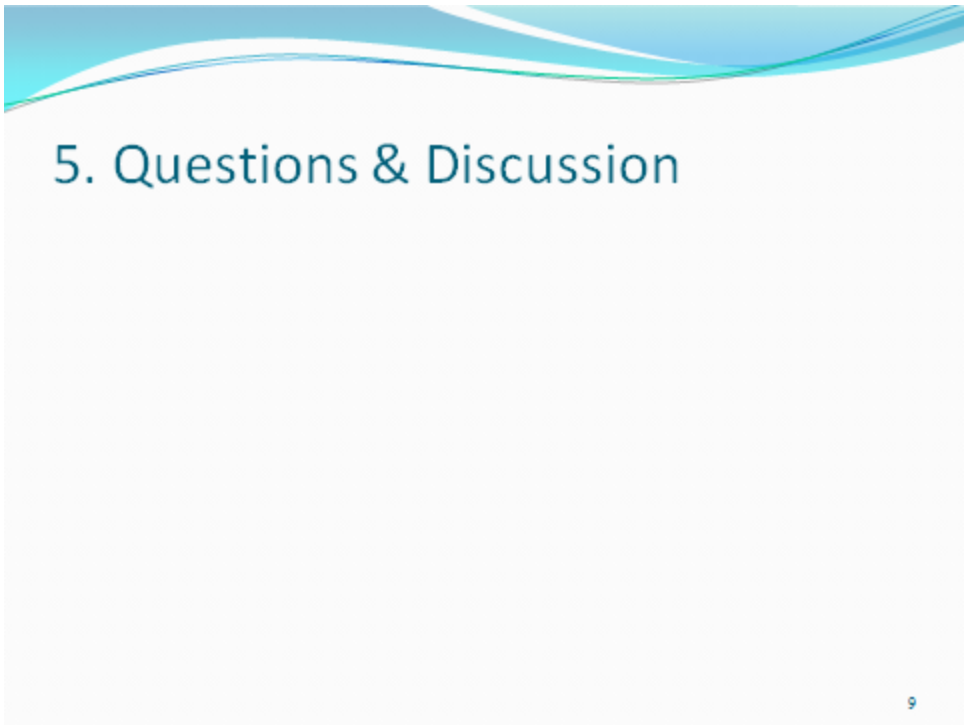
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2. Construction Look-Ahead

- Continue excavation of tunnel sidewalls and base.
- Pour pedestrian base slab in tunnel.
- Continue construction of mainland and island structures.

8


5. Questions & Discussion
9